



# NORTHERN TECHNOLOGIES, INC.

3522 4th Avenue S., Fargo, ND 58103 701-232-1822 701-232-1864 Fax

## EMPLOYMENT APPLICATION

**Northern Technologies, Inc.** is an equal opportunity employer and does not discriminate against applicants or employees on the basis of sex, race, color, religion, national origin, ancestry, or age (40 years of age and over). In addition, **Northern Technologies, Inc.** does not discriminate against qualified individuals with disabilities.

*PLEASE PRINT OR FILL IN ELECTRONICALLY, PRINT OUT & SIGN*

1. Name \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_
2. Address \_\_\_\_\_ Zip \_\_\_\_\_
3. Telephone (home) \_\_\_\_\_ (Business/Cell) \_\_\_\_\_
4. Position(s) applied for \_\_\_\_\_ Salary Expected \_\_\_\_\_
5. Date available to start \_\_\_\_\_ Are you over 18 years of age? \_\_\_\_\_
6. Do you have prior work experience in the position for which you are applying? \_\_\_\_\_
7. Have you ever been convicted of a violation of the law other than a minor traffic violation? \_\_\_\_\_  
If yes, Please explain. \_\_\_\_\_  
\_\_\_\_\_
8. Have you applied to work with us before? \_\_\_\_\_ If yes, when? \_\_\_\_\_
9. If hired, proof of your identity and employment eligibility in the US must be established by appropriate documentation at the time you begin work at Northern Technologies, Inc. Location: \_\_\_\_\_
10. Are you willing to work irregular schedule, overtime, on different shifts, and on weekends when necessary? \_\_\_\_\_ In no, Please Explain. \_\_\_\_\_
11. Do you have access to adequate transportation to travel to and from work? \_\_\_\_\_  
If no, Please Explain. \_\_\_\_\_

**Education**

Name and Address	Number of Years Completed	Graduate	Major
High School _____			
College _____			
Other (Specify) _____			
_____			

**Employment History** (most recent employment first)

Dates	Employer's Name and Address	Position(s) Held	Salary	Reason for Leaving
1. _____				
_____				
<b><u>Duties:</u></b> _____				
_____				
2. _____				
_____				
<b><u>Duties:</u></b> _____				
_____				
3. _____				
_____				
<b><u>Duties:</u></b> _____				
_____				
4. _____				
_____				
<b><u>Duties:</u></b> _____				
_____				

**U.S. Military Service**

Branch \_\_\_\_\_

Highest Rank Achieved: \_\_\_\_\_ Dates of Service: \_\_\_\_\_ to \_\_\_\_\_

Duties: \_\_\_\_\_  
\_\_\_\_\_

**In Case of Emergency Notify:**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Relationship: \_\_\_\_\_

**Other Experience or Qualification** (space can be used to elaborate on duties associated with positions listed above) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Certification and Authorization —Please read thoughtfully**

**I Certify** that all facts contained in the application are true and complete, and acknowledge that Northern Technologies, Inc. is relying on the accuracy of the information provided. I authorize Northern Technologies, Inc. to verify the accuracy of the information provided herein, and I authorize former employers, educational institutions, and credit agencies to release information concerning me to Northern Technologies, Inc. If I will be driving company vehicles, I authorize the State Motor Vehicle Department and the insurance company to release my driving record (MVR) to Northern Technologies, Inc. I also authorize Northern Technologies, Inc. to give references and provide information about me in response to inquiries subsequent to my employment if hired. I understand that falsification, misrepresentation, or omission of requested facts may result in denial of employment, or, if employed, may result in immediate dismissal. I understand and agree that, if hired, my employment will be for no definite period and may, regardless of the date of payment of wages, be terminated at any time without previous notice and with or without reason, at the will of either Northern Technologies, Inc. or myself. I also understand and agree that no one has authority to promise me job security or continued employment, except the President of the company in a formal written agreement signed by both of us.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date